

DEPARTMENT OF VETERANS AFFAIRS

VETERANS SERVICES DIVISION
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California Action Plan for Reintegration Fact Sheet DD214 and Military Records

If you've been discharged from military service, your personnel files are stored at the National Archives and Records Administration (NARA), the official repository for records of military personnel who have been discharged from the U.S. Air Force, Army, Marine Corps, Navy and Coast Guard.

Military personnel records are primarily administrative records and can contain information such as:

- enlistment/appointment
- duty stations and assignments
- training, qualifications, performance
- awards and medals
- disciplinary actions
- insurance
- emergency data
- administrative remarks
- separation/discharge/retirement (including DD Form 214, Report of Separation, or equivalent)
- other personnel actions

The National Archives' National Personnel Records Center (Military Personnel Records) (NPRC-MPR) stores records of individual military service pertaining to former service members who no longer have a service obligation. Included are records of veterans who are completely discharged (with no remaining reserve commitment), or who are retired or have died. Records are usually transferred to NPRC-MPR within six months after these events. NPRC (MPR) does not have records of members who are still in the active or inactive reserves or in the National Guard.

Veterans who need assistance with obtaining military medals and records to which they may be entitled can contact the California Department of Veterans Affairs at 1-800-952-5626 or go online to <http://www.archives.gov/veterans/military-service-records/> and use the eVetRecs request system.

Help is also available for former service members or their survivors in claiming replacement U.S. decorations. If you do not have the internet or do not feel comfortable submitting your information online you should complete a Standard Form (SF) 180, Request Pertaining to Military Records, and mail it to the following address:

**National Personnel Records Center
Military Records,
9700 Page Boulevard
St. Louis, MO 63132-5100.**

To obtain the SF 180, you may call the National Personnel Records Center at (314) 801-0800, retrieve one from your local [County Veteran Service Office](#), or download it from <http://www.archives.gov/> at your local library.

Your request must contain certain basic information for us to locate your service records. This information includes:

- The veteran's complete name used while in service
- Service number
- Social security number
- Branch of service
- Dates of service
- Date and place of birth (especially if the service number is not known).

***Note:** If you suspect your records may have been involved in the 1973 fire, also include:*

1. Place of discharge
2. Last unit of assignment
3. Place of entry into the service, if known.

- All requests must be **signed** and **dated** by the veteran or next-of-kin.

For those unable to receive records through this process and were on National Guard Status complete a SF 180 and forward it to:

California Army National Guard

Joint Force Headquarters
ATTN: CAAD-G1-DA
P.O. Box 269101
Sacramento, CA 95826-9101

916-854-3799
FAX: 916-854-3396

California Air National Guard

Joint Force Headquarters
ATTN: ANG/IM
P.O. Box 269101
Sacramento, CA 95826-9101

916-854-3557
FAX: 916-854-3575